

Charter of a New Zonta e-Club

STEP BY STEP GUIDE

A Zonta e-Club has all rights and duties of a regular club. In most ways, the chartering of a Zonta e-Club is no different than that of a traditional in-person meeting club. The steps would be the same; however, the meeting format may change.

A Zonta e-Club uses technology to hold their meetings, organize events, projects and club business. Their members can be located in the same community, geographic area, state, district, region, country or may be scattered across the globe. Members can be connected by friendship, fellowship, professional relations, or mission focus.

You may find individuals interested in joining an e-Club as it allows for time flexibility, ability to participate in a meeting wherever they may be, and for building friendships and networks easily throughout the Zonta world.

The currency of a Zonta e-Club should be that of the country in which it is chartered. If an e-Club is chartered throughout multiple countries, the e-Club should decide with the SOM chair and governor what their currency will be.

The rules of club operation are stated in the Zonta International Bylaws and the club's own bylaws. That applies for all clubs—regular clubs and e-Clubs. The club bylaws must comply with the Zonta International Bylaws and the laws of the country in which the club exists. A club bylaws template can be found on the Zonta International website.

Club activities may include the promotion of women's rights and the promotion of other civil rights and freedoms. A member joining an e-Club should determine for herself/himself, before joining, whether participation in the Zonta e-Club or its activities is legal in their country of residence or could otherwise cause problems with political or police authorities.

Any individual concerned that joining or participating in a Zonta e-Club may cause problems with legal, governmental or other authorities should refrain from joining.

While a traditional charter ceremony may not be possible with a Zonta e-Club, a celebration can be held at a virtual meeting, an area meeting, inter-district meeting, or district conference and convention. In addition to celebrating the formation of the new club, hosting the event at this time can encourage attendance at these events. Members of a Zonta e-Club are encouraged to take part in events at area, district and international levels.

When chartering a new Zonta e-Club, there are several tools you can use. These include:

Skype – for conference calling and video meetings

Glance – A computer screen-sharing software that requires phone conferencing capability from another source. With one subscription, you can set it up to allow others to present after the “owner” of the service logs in. Allows for multiple presenters during one meeting. Please consult Glance for pricing information.

GoToMeeting or GoToWebinar– GoToMeeting hosts up to 25 attendees. GoToWebinar hosts up to 100, 500 or even 1,000 attendees. Please consult GoToMeeting for pricing information.

WebEx by Cisco – Has multiple plans available, including conferencing number/screen sharing for up to 25 people. Plans also include conferencing for up to 100 attendees. Please consult WebEx for pricing.

Zoom.us – for video meetings and conference calling. Allows for recording of meetings. Free for meetings up to 45 minutes

When preparing for the chartering of a new Zonta e-Club, the club could also use the following tools:

Chat rooms – available through various providers that allow for typewritten discussion.

Email – for communicating with members

Facebook – for chat functions among closed groups. Facebook allows for posting either through a private page viewable only by those subscribed or in a chat room function.

Flickr – for chat functions among closed groups. Flickr groups are a way to share photos, post comments and hold discussions around a common theme.

Instagram – provides for private sharing of posts, photos and live video among a private group