

District 14 Standing Rules for Online Business Meetings 2024

The voting members of the District Conference shall be elected officers of the District and Zonta Clubs represented by delegates.

Only those officers and delegates certified by the Credentials Committee as voting members of the business meeting may speak, make motions or vote. To exercise these privileges, a voter must be identified by the registration link. Delegates have to put a „D“ in front of their names. The register of voters is determined by all those entitled to vote and announcing their presence in the roll call at the start of the business meeting.

Transfer of voting privileges from a delegate to an alternate shall be made only through registration with the Credentials Committee before the online meeting starts. Anyone who leaves the meeting prematurely should enter in the chatbox “credential” and announce the leaving of the meeting.

A delegate presenting a candidate from the floor for an elected office shall be limited to presenting the name of the candidate only.

The microphone must be switched off during the entire meeting unless otherwise stated. To obtain the floor, a member shall use the function „raise your hand“, address the chair and state her name and club. Whoever gets the floor turns on their camera and microphone.

Except by permission of the Conference, no one may speak more than once on the same question at the business session, or more than two minutes at a time.

A motion shall be in writing, signed by the maker, and immediately transmitted via e-mail to the Governor.

Announcements of concern to the whole Conference assembly will be made from the platform by the District Secretary or someone designated by the Governor.

Any scheduled business not finished at the time set a recess is taken shall be resumed when the meeting is reconvened at the point where the business was interrupted.

These standing Rules have to be adopted by the voting body at the beginning of the business meeting.